|  |  |  |
| --- | --- | --- |
|  | **WORK BASED LEARNING PROGRAMME AGREEMENT- QUICK REFERENCE GUIDE** | C:\Users\Lefifi.T\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\XAEMJRW7\Higher Education LOGO (6).jpg |

|  |  |  |  |
| --- | --- | --- | --- |
| **Workplace Based Learning Programme Type** | **Indicate with an X****ONLY ONE TYPE** | **Workplace Based Learning Programme Type** | **Indicate with an X- ONLY ONE TYPE** |
| Apprenticeship |  | Student internship |  |
| Learnership |  | Graduate internship |  |
| Internship for the "N" Diploma |  | AET |  |
| Candidacy |  | Bursary |  |
| Student internship: Category A |  | Skills Programme |  |
| Student internship: Category B |  | Work Integrated Learning |  |
| Student internship: Category C |  |  |  |

|  |
| --- |
| **LEARNER DETAILS** |
| **NAME/S** |  |
| **SURNAME** |  |
| **ID NUMBER** |  |
| **LEARNERSHIP TITLE** |  |
| **LEARNERSHIP ID NUMBER** |  |
| **LEARNER STATUS *(employed -18.1 / unemployed 18.2)*** |  |
| **DG REFERENCE NUMBER** |  |
| **EMPLOYER DETAILS** |
| **REGISTERED NAME OF EMPLOYER** |  |
| **CONTACT PERSON** |  |
| **TELEPHONE NUMBER** |  |
| **EMAIL ADDRESS** |  |
| **TRAINING PROVIDER DETAILS** |
| **REGISTERED NAME OF PROVIDER** |  |
| **CONTACT PERSON** |  |
| **TELEPHONE NUMBER** |  |
| **EMAIL ADDRESS** |  |
|  **LEARNERSHIP AGREEMENT SUBMISSION CHECKLIST** |
| **CRITERIA** | **YES** | **NO** |
| Certified copy of Learner ID document attached |  |  |
| Copy of Learning pathway (timetable) attached |  |  |
| Certified copy of Learner highest school qualification attached |  |  |
| Agreement to be signed by all parties (including witnesses) |  |  |
| All pages of agreement initialed by all parties  |  |  |
| Copy of employment contract/conditions of employment of Learner attached (18.2) |  |  |
| Medical questionnaire (applicable to apprentices) |  |  |

**SEE END OF DOCUMENT FOR A LIST OF OFFICIAL TRADES, SIC CODES, LEARNERSHIP TITLES THAT MUST BE USED**

**Only submit the agreement with supporting documentation (Page 1 to 14)**

**NB: KINDLY ENSURE THAT THE AGREEMENT IS FULLY COMPLETED AND CAPTURED ON THE MIS**

|  |  |  |
| --- | --- | --- |
|  | **WORK-BASED LEARNING****PROGRAMME AGREEMENT** | C:\Users\Lefifi.T\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.Outlook\XAEMJRW7\Higher Education LOGO (6).jpg |

# PART A: INTERPRETATION

In this Agreement, unless the context indicates otherwise, any word or expression to which a meaning has been assigned in the Skills Development Act, 1998 (Act 97 of 1998) ('the Act') or the SETA Workplace Based Learning Programme Agreement Regulations, 2018 ('these regulations') shall have the meaning so assigned.

**PART B: DEFINITIONS**

For purposes of workplace based learning programme agreements only;

**"apprenticeship"** means a period of workplace based learning culminating in an occupational qualification for a listed trade.

**"candidacy"** means a period of workplace based learning undertaken by a graduate as part of the requirement for registration as a professional in the required professional designation as stipulated by a professional body.

**"internship for the Diploma"** means a period of workplace based learning undertaken as part of the requirement for the ''N" Diploma.

**"learnership"** means a period of workplace based learning culminating in an occupational qualification or part qualification.

“**skills programme**” means a period of workplace based learning culminating in a part qualification.

**"student internship"** Category A" means a period of workplace based learning undertaken as part of the requirement for the Diploma, National Diploma, Higher Certificate or Advanced Certificate as a vocational qualification stipulated in the Higher Education Qualifications Sub Framework (HEQSF).

**"student internship"** Category B" means a period of workplace based learning undertaken as part of the requirement for a professional qualification.

**"student internship"** Category C means a period of workplace based learning undertaken as part of the requirement for the Occupational Qualifications of the Quality Council for Trades and Occupations (QCTO),

**"graduate internship"** means a period of workplace based learning for the purposes allowing a person who has completed a post-school qualification to gain workplace experience or exposure to enhance competence and/or employability. This may include academic staff with existing qualifications that need industrial exposure or experience.

**"student internship"** means a period of workplace based learning for a person who is enrolled at an education and training institution for a SAQA registered qualification and may include vacation work.

**PART C: TERMS AND CONDITIONS OF AGREEMENT**

# Declaration of the parties

* We understand that this agreement is legally binding.
* We understand that it is an offence in terms of the Act to provide false or misleading information in this agreement.
* We agree to the following rights and duties.

# Rights and duties of learners, employers and providers

1. **Rights of the learner**

The learner has the right to:

* + 1. receive an induction to the workplace based learning programme;
		2. be educated and trained under the workplace based learning programme;
		3. have access to the required resources and equipment for all curriculum components of the work-based learning programme;
		4. be assessed internally as specified and have access to the assessment results of the workplace based learning programme;
		5. have access to final external summative assessments as specified in the assessment specification;
		6. be awarded a certificate and or statement of results, if declared competent by the relevant body;
		7. be in a learnership learning programme and if unemployed at the beginning of the workplace based learning, to receive the agreed workplace based learning programme allowance, as would have been agreed upon and gazetted in the Government Gazette for National Minimum Wage- Schedule 2 for the duration of the learning programme. ***The learner allowance would increase on annual basis as would be determined by the National Minimum Wage Commission and published in the Government Gazette.***

**NOTE:** If the learnership learning programme is not SETA funded, that particular learner is not entitled to a learner allowance. Also an unemployed learner who enters a learnership learning programme and goes to maternity leave during the learning period, she is not entitled for a learner stipend during her maternity leave.

* + 1. be in an apprenticeship workplace learning programme, to be paid the apprentice wage as would have been agreed and approved by the relevant SETA Board; and
		2. raise grievances in formally in writing with the SETA concerning any shortcomings in the quality of the education and training and or any other matter related to the training conditions under the workplace based learning programme
1. **Duties of the learner**

The learner must:

* 1. carry out all related work experience activities specified in the workplace-based learning programme; 
		1. comply with the employer’s workplace policies and procedures;
			1. be available for, and participate in, all knowledge, practical skills and work experience activities required by the workplace-based learning programme;
				1. complete timesheets and projects, and participate in all internal assessment activities that are required for the final external summative assessment at the end of the workplace based learning programme; and

be available for the final external summative assessment of occupational competence on the date and place scheduled.

## **Rights of the employer**

The employer has the right to require the learner to:

2.3.1 perform lawful duties in terms of this agreement; and

2.3.2 comply with the rules and regulations concerning the employer's workplace policies and procedures.

# Duties of the employer

The employer must:

2.4.1 comply with all duties in terms of the Act and applicable legislation including those listed hereunder unless other legislation exists that is applicable to the employer specifically

* + - 1. Basic Conditions of Employment Act, 1997(Act 75 of J 997);
			2. Labour Relations Act\* 1995 (Act 66 of 1995);
			3. Employment Equity Act, 1998 (Act 55 of 1998);
			4. Occupational Health and Safety Act, 1993 (Act 85 of 1993) or Mine;

Health and Safety Act, 1996 (Act 27 of 1996);

* + - 1. Compensation for Occupational Injuries and Diseases Act, 1993 (Act 130 of 1993); and
			2. Unemployment Insurance Act, 1996 (Act 30 of 1 996);
		1. provide the facilities, equipment and resources, required for the work experience components of the workplace-based learning programme;
		2. provide the learner with supervision and mentoring at work;
		3. release the learner during normal working hours to attend off the-job components of the workplace-based learning programme;
		4. complete the learner's work records;
		5. keep up to date records of workplace leaning and periodically discuss progress with the learner and the provider;
		6. must ensure is workplace approved by the relevant SETA
		7. keep safe the learner’s portfolio of evidence
		8. must comply with the relevant SETA, Quality Council for Occupational Trades and or National Artisan Moderating Body Regulations and or policies.
		9. if the learner was not in the employment of the employer at the time of concluding this agreement, the employer must:
			1. enter into a contract of employment with the learner for the duration of the learning programme;
			2. advise the learner of the terms and conditions of his or her employment, **including the learner allowance**;
			3. advise the learner of the employer's workplace policies and procedures;
			4. pay the learner on time the agreed learner allowance for the duration of the learning programme; and
			5. apply the same disciplinary, grievance and dispute resolution procedures to the learner as to any other employee,
		10. upload onto the SETA MIS and submit the signed learning programme agreement to the SETA for registration, within thirty (30) days after the signature of the learner

## **Rights of the provider**

The provider has the right to access the learner's work experience records.

1. **Duties of the provider**

The provider must:

* + 1. maintain accreditation by the relevant SETA to deliver the learning programme
		2. provide the knowledge and practical skills components specified in the work-based learning programme;
		3. provide the learner support as required by the workplace based learning programme;
		4. record, monitor and retain details of the education and training provided to the learner in terms of the workplace-based learning programme and periodically discuss and record progress with the learner and the employer;
		5. conduct internal assessments for the knowledge and practical skills components specified in the workplace-based learning programme; and
		6. issue statements of results to both the learner and the workplace.

# Completion or termination of this agreement

1. This workplace based learning programme agreement is completed:
	* 1. on the date as stipulated in this agreement as completion date; or
		2. on an earlier date if the learner has successfully completed the final external summative assessment and fulfilled all requirements associated with the specified workplace experience activities of the work-based learning progamme.

3.2 This workplace based learning programme agreement is terminated if:

3.2.1 the learner is fairly dismissed by the employer for a reason related to the learner's conduct or capacity as an employee; or

3.2.2 the SETA approves the termination of the agreement in terms of the SETA Workplace-Based Learning Progamme Regulations.

# PART C: DETAILS OF THE LEARNING PROGRAMME AND THE PARTIES TO THIS AGREEMENT

|  |
| --- |
| Please take note of the following;* If the learner is not already in the employ of the employer, the learner and employer must conclude a contract of employment;
* If the learner is an unmarried person under 18 years’ person, then the learner’s parent or guardian must be a party to this agreement and must complete Section 2. The parent or guardian ceases to be a party to this agreement once the learner tums 18 years old;
* If a group of employers is party to this agreement, one of the employers must perform the function of a lead employer. The lead employer must complete Section 3. Details of the other employers must be attached on a separate sheet; and
* If a group of providers is party to this agreement, one of them must perform the function of lead provider. The lead provider must be accredited for the relevant Curriculum components and must complete Section 4. Details of the other providers must be attached on a separate sheet.
* Paragraph 1.18 below will be applicable and binding to all parties/signatories to this Agreement.
 |

# 1. Learner details

1. Full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Identity number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Gender: Male Female
5. Race: African Indian Coloured White
6. Do you have a disability, as contemplated by the Employment Equity Act, 1998?

# (Act 55 of 1 998)

Yes (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Learners residential, home and birth place addresses: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Contact telephone numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# (As many contact numbers as possible. One MUST be a cell number,)

# Postal address (if different from residential):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Are you a South African citizen?

YES NO

If No, (specify and attach documents indicating your status including citizenship and/or permanent residence, study permit, etc.

1. Were you employed by your employer before concluding this agreement?

YES NO

1. Were you party to a workplace-based learning programme agreement at any time in the past before concluding this agreement?

YES NO

##

1. Highest Educational Qualification: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Last School EMIS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Last School Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. StatsSA area Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. POPI Act Status: Consent and Permission to process personal information (authorized signatory): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I hereby provide authorization to FP&M SETA to process the personal information provided for the purpose stated.

* I understand that withholding of or failure to disclose personal information will result in FP&M SETA being unable to perform its functions and/or any services or benefits I may require from FP&M SETA.
* Where I shared personal information of individuals other than myself with FP&M SETA I hereby provide consent on their behalf to the collection, use and disclosure of their personal information in accordance with this consent provided and I warrant that I am authorized to give this consent on their behalf.
* To this end, I indemnify and hold FP&M SETA harmless in respect of any claims by any other person on whose behalf I have consented, against FP&M SETA should they claim that I was not so authorized.
* I understand that in terms of POPI and other laws of the country, there are instances where my express consent is not necessary in order to permit the processing of personal information, which may be related to Police.
* I will not hold FP&M SETA responsible for any improper or unauthorized use of personal information that is beyond its reasonable control.
1. POPI Act date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Parent or guardian details**

(To be completed if learner is a minor, i.e. an unmarried person under 18 years,)

1. Full name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Identity number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Residential address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Postal address (if different from above): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Telephone number (home and work): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Employer details**

1. Legal name of employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Trading name (if different from above): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Employer workplace approval number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Approving SETA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Approval date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Approval expiry/review date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Are you liable for the skills development levy (SDL)?

YES NO

If yes, what is your SDL number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name of SETA with which you are registered: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Is the Standard Industrial Classification (SIC) code that applies to your core business \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Are you acting as the lead employer?

YES NO

1. Business address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Postal address (if different from 3.11): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Name of contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Fax number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Cell number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Web Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. GPS Coordinates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Provider details**

1. Legal name of provider: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Trading name (if different from above): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Are you acting as the lead provider?

YES NO

1. Are you liable for the Skills Development Levy (SDL)?

YES NO

If yes, what is your SDL number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. What is the Standard Industrial Classification (SIC) code that applies to your core business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Accrediting Council: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Accreditation number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Accreditation review date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Business address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Postal address (if different from 4.9): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. Name of contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Telephone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Fax number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Web Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. GPS Coordinates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Contract of employment**

1. Is the learner's contract of employment specific to the period of the agreement?

YES (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NO

**If yes, attach a copy of the contract of employment.**

1. Does the learner have a copy of the contract of employment?

 NO (explain): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ YES

1. **Workplace Based Learning Programme Selection:**

|  |  |
| --- | --- |
| Workplace Based Learning Programme Type | Place an X next to**ONLY ONE TYPE** |
| 1. Apprenticeship
 |  |
| 1. Learnership
 |  |
| 1. Skills Programme
 |  |
| 1. Bursary
 |  |
| 1. Adult Education and Training - AET
 |  |
| 1. Work Integrated Learning - WIL
 |  |
| 1. Internship for the "N" Diploma
 |  |
| 1. Candidacy
 |  |
| 1. Student internship: Category A
 |  |
| 1. Student internship: Category B
 |  |
| 1. Student internship: Category C
 |  |
| 1. Student internship
 |  |
| 1. Graduate internship
 |  |

|  |  |
| --- | --- |
| SETA responsible for agreement |  |
| Qualification or part qualification title associated with agreement if applicable |  |
| Qualification or part qualification SAQA ID number associated with agreement if applicable |  |
| Curriculum registration number associated with the agreement |  |
| QCTO appointed Assessment Quality Partner (AQP) associated with the workplace-based agreement |  |
| Agreement start date (date SETA registers the agreement) |  |
| Agreement end date (subject to number of credits of qualification or part qualification or duration of curriculum) |  |
| Designation registered with SAQA if applicable |  |

1. **Signatories Parent or Guardian’s signature**

(Only if the learner is a minor)

Learner Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Witness: Witness:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## **Employer or Lead Employer's signature Provider or Lead Provider's signature**

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Witness: Witness:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SETA OFFICIAL USE ONLY**

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| --- |
| Workplace Based Learning Programme Agreement Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Conditional placement date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Regulation 6(1)Registration date of the agreement: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Regulation 10(1)SETA official approved by the CEO to register Workplace Based Learning Programme Agreements:Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**LEARNERSHIP ALLOWANCES – 2019** **Annexure “A”**

|  |  |  |
| --- | --- | --- |
| **NQF LEVEL** | **CREDITS ALREADY EARNED BY LEARNER** | **MINIMUM ALLOWANCE PER WEEK** |
| Levels 1 to 2 | 0 – 120121 – 240 | R301.01R601.99 |
| Level 3 | 0 – 120121 – 240241 – 360  | R301.01R566.93R928.11 |
| Level 4 | 0 – 120121 – 240241 – 360361 - 480 | R301.01R602.05R928.11R1 354.51 |
| Level 5 to 8 | 0 – 120121 – 240241 – 360361 – 480481 – 600 | R301.01R652.15R975.75R1 374.61R1 755.84 |

**APPRENTICE WAGES**

**Apprentice wages for the Printing and Packaging Industry as well as the Textile Industry will increase annually from January where the Metal and Engineering industries wages will increase annually from 1 July.**

|  |
| --- |
| **Minimum Wage Scales for Apprentices Printing & Packaging** |
|   | 2019 Increase  | Daily  | Weekly  | Monthly  |
| PHASE 1 & 2: | R 63.06 | R 264.86 | R 1,324.29 | R 5,734.18 |
| PHASE 3: | R 70.35 | R 295.46 | R 1,477.28 | R 6,396.61 |
| PHASE 4: | R 96.53 | R 405.42 | R 2,027.08 | R 8,777.25 |

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| **Minimum Wage Scales for Apprentices Textile Sector**  |
|   | 2019 Increase  | Hourly 2019 | Daily  | Weekly  | Monthly  |
| First Year  | R 2.42 | R 32.66 | R 293.93 | R 1,469.66 | R 6,368.54 |
| Second Year  | R 2.66 | R 35.90 | R 323.09 | R 1,615.46 | R 7,000.34 |
| Third Year  | R 3.17 | R 42.83 | R 385.50 | R 1,927.48 | R 8,352.40 |

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| **METAL AND ENGINEERING INDUSTRY WAGES – 1 JULY 2019 TO 30 JUNE 2020** |
|  | Increase on Scheduled Wage Rates | New Minimum Wages as from 1 July 2019 to 30 June 2020 (per week) |
| First Year | R102.18 | R1 674.24 |
| Second Year | R118.79 | R1 848.00 |
| Third Year | R134.34 | R2 201.18 |
| Fourth Year | R199.01 | R3 260.64 |

**Annexure “B”**

| **No** | **Learnership ID** | **Learnership Title** | **Credits** | **NQF Level** | **Qual. No.** | **OFO Code** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | 04Q040057151202 | National Certificate in CTFL Manufacturing Processes: Cutting (Clothing) | 120 | 2 | 58227 | 711601 |
| 2 | 04Q040056151202 | National Certificate in CTFL Manufacturing Processes: Finishing (Clothing) | 120 | 2 | 58227 | 839904 |
| 3 | 04Q040059151202 | National Certificate in CTFL Manufacturing Processes: Outwork Process (Clothing) | 120 | 2 | 58227 | 839910 |
| 4 | 04Q040058151202 | National Certificate in CTFL Manufacturing Processes: Patternmaker (Clothing) | 120 | 2 | 58227 | 711601 |
| 5 | 04Q040078151202 | National Certificate in CTFL Manufacturing Processes: Machinist Garment Constructor | 120 | 2 | 58227 | 711601 |
| 6 | 04Q040076151202 | National Certificate in CTFL Manufacturing Processes: Buff Manufacture | 120 | 2 | 58227 | 711604 |
| 7 | 04Q040083151202 | National Certificate in CTFL Manufacturing Processes: Continuous Dyeing | 120 | 2 | 58227 | 711605 |
| 8 | 04Q040081151202 | National Certificate in CTFL Manufacturing Processes: Dyeing & Printing Preparation | 120 | 2 | 58227 | 711605 |
| 9 | 04Q040080151202 | National Certificate in CTFL Manufacturing Processes: Fabric Inspection & Packaging | 120 | 2 | 58227 | 839301 |
| 10 | 04Q040079151202 | National Certificate in CTFL Manufacturing Processes: Fabric Preparation | 120 | 2 | 58227 | 711604 |
| 11 | 04Q040090151202 | National Certificate in CTFL Manufacturing Processes: Fibre Finishing | 120 | 2 | 58227 | 711604 |
| 12 | 04Q040086151202 | National Certificate in CTFL Manufacturing Processes: Finishing (Textiles) | 120 | 2 | 58227 | 711605 |
| 13 | 04Q040087151202 | National Certificate in CTFL Manufacturing Processes: Fully Fashioned Knitting | 120 | 2 | 58227 | 711604 |
| 14 | 04Q040089151202 | National Certificate in CTFL Manufacturing Processes: Hose and Half Hose Knitting | 120 | 2 | 58227 | 711604 |
| 15 | 04Q040092151202 | National Certificate in CTFL Manufacturing Processes: Non-Woven Processes | 120 | 2 | 58227 | 711604 |
| 16 | 04Q040105151202 | National Certificate in CTFL Manufacturing Processes: Non-Woven Processes – Use of Waste | 120 | 2 | 58227 | 711604 |
| 17 | 04Q040085151202 | National Certificate in CTFL Manufacturing Processes: Printing | 120 | 2 | 58227 | 711605 |
| 18 | 04Q040084151202 | National Certificate in CTFL Manufacturing Processes: Spinning Preparation | 120 | 2 | 58227 | 711604 |
| 19 | 04Q040082151202 | National Certificate in CTFL Manufacturing Processes: Spinning Processes | 120 | 2 | 58227 | 711604 |
| 20 | 04Q040098151202 | National Certificate in CTFL Manufacturing Processes: Textile Testing Techniques | 120 | 2 | 58227 | 839302 |
| 21 | 04Q040099151202 | National Certificate in CTFL Manufacturing Processes: Warp Knitting | 120 | 2 | 58227 | 711604 |

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| --- | --- | --- | --- | --- | --- | --- |
| 22 | 04Q040100151202 | National Certificate in CTFL Manufacturing Processes: Weaving Narrow Fabrics | 120 | 2 | 58227 | 711604 |
| 23 | 04Q040101151202 | National Certificate in CTFL Manufacturing Processes: Weaving Preparation | 120 | 2 | 58227 | 711604 |
| 24 | 04Q040102151202 | National Certificate in CTFL Manufacturing Processes: Weaving Processes | 120 | 2 | 58227 | 711604 |
| 25 | 04Q040103151202 | National Certificate in CTFL Manufacturing Processes: Weft Knitting | 120 | 2 | 58227 | 711604 |
| 26 | 04Q040104151202 | National Certificate in CTFL Manufacturing Processes: Wool Processes | 120 | 2 | 58227 | 711604 |
| 27 | 04Q040091151202 | National Certificate in CTFL Manufacturing Processes: Melt Extrusion | 120 | 2 | 58227 | 711504 |
| 28 | 04Q040097151202 | National Certificate in CTFL Manufacturing Processes: Spool Gripper Weaving | 120 | 2 | 58227 | 711604 |
| 29 | 04Q040093151202 | National Certificate in CTFL Manufacturing Processes: Polymer Manufacturing Processes | 120 | 2 | 58227 | 711504 |
| 30 | 04Q040077151202 | National Certificate in CTFL Manufacturing Processes: Discontinuous Dyeing | 120 | 2 | 58227 | 711605 |
| 31 | 04Q040088151202 | National Certificate in CTFL Manufacturing Processes: Home Textiles | 120 | 2 | 58227 | 711601 |
| 32 | 04Q040061151202 | National Certificate in CTFL Manufacturing Processes: Bottom Stock | 120 | 2 | 58227 | 711602 |
| 33 | 04Q040060151202 | National Certificate in CTFL Manufacturing Processes: Clicking | 120 | 2 | 58227 | 711602 |
| 34 | 04Q040063151202 | National Certificate in CTFL Manufacturing Processes: Design | 120 | 2 | 58227 | 711602 |
| 35 | 04Q040064151202 | National Certificate in CTFL Manufacturing Processes: Direct Bottom | 120 | 2 | 58227 | 711602 |
| 36 | 04Q040065151202 | National Certificate in CTFL Manufacturing Processes: Finishing (Footwear) | 120 | 2 | 58227 | 711602 |
| 37 | 04Q040067151202 | National Certificate in CTFL Manufacturing Processes: Making – Force Lasted | 120 | 2 | 58227 | 711602 |
| 38 | 04Q040068151202 | National Certificate in CTFL Manufacturing Processes: Stitchdown | 120 | 2 | 58227 | 711602 |
| 39 | 04Q040069151202 | National Certificate in CTFL Manufacturing Processes: Welted | 120 | 2 | 58227 | 711602 |
| 40 | 04Q040062151202 | National Certificate in CTFL Manufacturing Processes: Closing | 120 | 2 | 58227 | 711602 |
| 41 | 04Q040066151202 | National Certificate in CTFL Manufacturing Processes: Making | 120 | 2 | 58227 | 711602 |
| 42 | 04Q040073151202 | National Certificate in CTFL Manufacturing Processes: Curing | 120 | 2 | 58227 | 711603 |
| 43 | 04Q040096151202 | National Certificate in CTFL Manufacturing Processes: Cutting (Leather) | 120 | 2 | 58227 | 711603 |
| 44 | 04Q040095151202 | National Certificate in CTFL Manufacturing Processes: Finishing (Leather) | 120 | 2 | 58227 | 711603 |
| 45 | 04Q040074151202 | National Certificate in CTFL Manufacturing Processes: Re-tanning | 120 | 2 | 58227 | 711603 |
| 46 | 04Q040075151202 | National Certificate in CTFL Manufacturing Processes: Tanning | 120 | 2 | 58227 | 711603 |
| 47 | 04Q040094151202 | National Certificate in CTFL Manufacturing Processes: Cutting (General Goods) | 120 | 2 | 58227 | 711601 |
| 48 | 04Q040071151202 | National Certificate in CTFL Manufacturing Processes: Outwork Processes (General Goods) | 120 | 2 | 58227 | 839910 |
| 49 | 04Q040070151202 | National Certificate in CTFL Manufacturing Processes: Assemble and Join (General Goods) | 120 | 2 | 58227 | 711601 |
| 50 | 04Q040072151202 | National Certificate in CTFL Manufacturing Processes: Pattern Maker (General Goods) | 120 | 2 | 58227 | 711601 |
| 51 | 10Q100012211314 | National Certificate in Wood Technology: Lumber Milling (Saw Doctoring) Level 4 | 131 | 4 | 21488 | 323305 |
| 52 | 10Q100013171411 | National Certificate in Wood Technology: Lumber Milling (Saw Doctoring) Level 1 | 141 | 1 | 21485 | 721301 |
| 53 | 10Q100011261252 | National Certificate in Wood Technology: Lumber Milling (Saw Doctoring) Level 2 | 125 | 2 | 21486 | 711302 |
| 54 | 10Q100014291363 | National Certificate in Wood Technology: Lumber Milling (Saw Doctoring) Level 3 | 136 | 3 | 21487 | 323305 |
| 55 | 10Q100031341461 | National Certificate in Wood Technology: Lumber Milling (Lumber Drying) Level 1 | 146 | 1 | 21489 | 721301 |
| 56 | 10Q100032331222 | National Certificate in Wood Technology: Lumber Milling (Lumber Drying) Level 2 | 122 | 2 | 21490 | 711302 |
| 57 | 10Q100033271243 | National Certificate in Wood Technology: Lumber Milling (Lumber Drying) Level 3 | 124 | 3 | 21491 | 323305 |
| 58 | 10Q100034231214 | National Certificate in Wood Technology: Lumber Milling (Lumber Drying) Level 4 | 121 | 4 | 21492 | 323305 |
| 59 | 10Q100035321461 | National Certificate in Wood Technology: Lumber Milling (Dry Lumber Processing) Level 1 | 146 | 1 | 21493 | 721301 |
| 60 | 10Q100036331302 | National Certificate in Wood Technology: Lumber Milling (Dry Lumber Processing) Level 2 | 130 | 2 | 21494 | 711302 |
| 61 | 10Q100037391443 | National Certificate in Wood Technology: Lumber Milling (Dry Lumber Processing) Level 3 | 144 | 3 | 21495 | 323305 |
| 62 | 10Q100038241214 | National Certificate in Wood Technology: Lumber Milling (Dry Lumber Processing) Level 4 | 121 | 4 | 21496 | 323305 |
| 63 | 10Q100046171223 | National Certificate: Furniture Making: Wood: Wood Machining Level 3 | 122 | 3 | 49105 | 394101 |
| 64 | 10Q100047171243 | National Certificate: Furniture Making: Wood: Cabinet Making Level 3 | 124 | 3 | 49105 | 394101 |
| 65 | 10Q100048141223 | National Certificate: Furniture Making: Wood: Wood Finishing Level 3 | 122 | 3 | 49105 | 394101 |
| 66 | 10Q100049151223 | National Certificate: Furniture Making: Wood: Upholstery Level 3 | 122 | 3 | 49105 | 393301 |
| 67 | 10Q100050191392 | National Certificate: Furniture Making: Wood: Wood Machining and Cabinet Making Level 2 | 139 | 2 | 49091 | 711601 |
| 68 | 10Q100051161252 | National Certificate: Furniture Making: Wood: Wood Finishing Level 2 | 125 | 2 | 49091 | 394201 |
| 69 | 10Q100052161272 | National Certificate: Furniture Making: Wood: Upholstery Level 2 | 127 | 2 | 49091 | 711601 |
| 70 | 10Q100053421431 | National Certificate (GETC): Manufacturing, Engineering and Related Activities (Furniture Production) Level 1 | 143 | 1 | 23253 | 839403 |
| 71 | 10Q100054241431 | General Education and Training Certificate: Wood Products Processing: Wood Preservation Level 1 | 143 | 1 | 49082 | 839402 |
| 72 | 10Q100055251381 | General Education and Training Certificate: Wood Products Processing: Veneer and Plywood Manufacturing Level 1 | 138 | 1 | 49082 | 839402 |
| 73 | 10Q100056241381 | General Education and Training Certificate: Wood Products Processing: Tannin Extraction Level 1 | 138 | 1 | 49082 | 839402 |
| 74 | 10Q100057251381 | General Education and Training Certificate: Wood Products Processing: Truss Manufacturing Level 1 | 138 | 1 | 49082 | 839402 |
| 75 | 10Q100058271381 | General Education and Training Certificate: Wood Products Processing: Match Manufacturing (Timber Processing) Level 1 | 138 | 1 | 49082 | 839402 |
| 76 | 10Q100059341381 | General Education and Training Certificate: Wood Products Processing: Match Manufacturing (Board Processing) Level 1 | 138 | 1 | 49082 | 839402 |
| 77 | 10Q100060301381 | General Education and Training Certificate: Wood Products Processing: Fibreboard and Chipboard Manufacturing Level 1 | 138 | 1 | 49082 | 839402 |
| 78 | 10Q100061291381 | General Education and Training Certificate: Wood Products Processing: Charcoal Manufacturing Level 1 | 138 | 1 | 49082 | 839402 |
| 79 | 10Q100062261381 | General Education and Training Certificate: Wood Products Processing: Bulk Bin Manufacturing Level 1 | 138 | 1 | 49082 | 839402 |
| 80 | 10Q100063341283 | National Certificate: Forestry: Timber Harvesting: Cable Yarding Level 3 | 128 | 3 | 48988 | 712902 |
| 81 | 10Q100064341303 | National Certificate: Forestry: Timber Harvesting: Feller Buncher Level 3 | 130 | 3 | 48988 | 721102 |
| 82 | 10Q100065311323 | National Certificate: Forestry: Timber Harvesting: Forwarder Level 3 | 132 | 3 | 48988 | 721102 |
| 83 | 10Q100066341743 | National Certificate: Forestry: Timber Harvesting: Harvester Level 3 | 174 | 3 | 48988 | 721102 |
| 84 | 10Q100067331273 | National Certificate: Forestry: Timber Harvesting: Skidder Level 3 | 127 | 3 | 48988 | 721102 |
| 85 | 10Q100068341323 | National Certificate: Forestry: Timber Harvesting: Tractor Level 3 | 132 | 3 | 48988 | 721102 |
| 86 | 10Q100069001455 | National Certificate: Pulp and Paper Technology Level 5 | 145 | 5 | 49079 | 314108 |
| 87 | 10Q100070003636 | National Diploma: Pulp and Paper Technology Level 6 | 363 | 6 | 49690 | 314108 |
| 88 | 10Q100071271303 | National Certificate: Wood Products Processing: Wood Preservation Level 3 | 130 | 3 | 49083 | 394203 |
| 89 | 10Q100072301303 | National Certificate: Wood Products Processing: Veneer and Plywood Manufacturing Level 3 | 130 | 3 | 49083 | 394203 |
| 90 | 10Q100073201303 | National Certificate: Wood Products Processing: Tannin Extraction Level 3 | 130 | 3 | 49083 | 394203 |
| 91 | 10Q100074211303 | National Certificate: Wood Products Processing: Truss Manufacturing Level 3 | 130 | 3 | 49083 | 394203 |
| 92 | 10Q100075251303 | National Certificate: Wood Products Processing: Match Manufacturing (Board Processing and Packaging) Level 3 | 130 | 3 | 49083 | 394203 |
| 93 | 10Q100076261303 | National Certificate: Wood Products Processing: Fibreboard and Chipboard Manufacturing Level 3 | 130 | 3 | 49083 | 394203 |
| 94 | 10Q100077211303 | National Certificate: Wood Products Processing: Charcoal Manufacturing Level 3 | 130 | 3 | 49083 | 394203 |
| 95 | 10Q100078321233 | National Certificate: Forestry: Silviculture Level 3 | 123 | 3 | 50266 | 394203 |
| 96 | 10Q100079281554 | Further Education and Training Certificate: Furniture Making Level 4 | 155 | 4 | 49092 | 232302 |
| 97 | 10Q100080451201 | General Education and Training Certificate: General Forestry Level 1 | 120 | 1 | 50225 | 841301 |
| 98 | 10Q100045271674 | Further Education and Training Certificate: Pulp and Paper Chemical Recovery: Convert Kraft Organic and Inorganic Pulping By-Products NQF Level 4 | 167 | 4 | 61949  | 314108 |
| 99 | 10Q100043261584 | Further Education and Training Certificate: Pulp and Paper Chemical Recovery: Convert Spent Organic and Inorganic Pulping -products NQF Level 4 | 158 | 4 | 61949  | 314108 |
| 100 | 10Q100042331764 | Further Education and Training Certificate: Chemical Pulp Manufacturing: Batch Digester NQF level 4 | 176 | 4 | 61949  | 314108 |
| 101 | 10Q100040341684 | Further Education and Training Certificate: Chemical Pulp Manufacturing: Horizontal Continuous Digester NQF Level 4 | 168 | 4 | 61949  | 314108 |
| 102 | 10Q100041341734 | Further Education and Training Certificate: Chemical Pulp Manufacturing: Vertical Continuous Digester NQF Level 4 | 173 | 4 | 61949  | 314108 |
| 103 | 10Q100009371764 | Further Education and Training Certificate: Paper Board or Tissue Manufacturing NQF Level 4 | 176 | 4 | 61949  | 314108 |
| 104 | 10Q100039301203 | National Certificate : Pulp and Paper Woodyard Operations NQF Level 3 | 120 | 3 | 61971 | 399708 |
| 105 | 10Q100004451412 | National Certificate : Pulp and Paper Manufacturing NQF Level 2 | 141 | 2 | 61929 | 712906 |
| 106 | 10Q100044261584 | Further Education and Training Certificate: Pulp and Paper Chemical Recovery: Convert Magnesium Sulphite Organic and Inorganic Pulping By-products NQF Level 4 | 158 | 4 | 61949  | 314108 |
| 107 | 10Q100015161461 | National Certificate in Wood Technology: Lumber Milling (Green Timber Processing) NQF Level 1 | 146 | 1 | 21489 | 721301 |
| 108 | 10Q100016181202 | National Certificate in Wood Technology: Lumber Milling (Green Timber Processing) NQF Level 2 | 120 | 2 | 21490 | 721301 |
| 109 | 10Q100017251353 | National Certificate in Wood Technology: Lumber Milling (Green Timber Processing) NQF Level 3 | 135 | 3 | 21491 | 721301 |
| 110 | 10Q100018161214 | National Certificate in Wood Technology: Lumber Milling (Green Timber Processing) NQF Level 4 | 121 | 4 | 21492 | 721301 |
| 111 | 10Q100019001231 | National Certificate in Furniture Making Level 1 | 123 | 1 | 49483 | 839402 |
| 112 | 10Q100020001363 | National Certificate in Furniture Production: Wood Machining Level 3 | 136 | 3 | 49481 | 394101 |
| 113 | 10Q100022001372 | National Certificate in Furniture Production: Wood Machining and Cabinet Making Level 2 | 137 | 2 | 49470 | 711601 |
| 114 | 10Q100023001363 | National Certificate in Furniture Production: Cabinet Making Level 3 | 136 | 3 | 49472 | 394101 |
| 115 | 10Q100025001332 | National Certificate in Furniture Production: Upholstery Level 2 | 133 | 2 | 49474 | 711601 |
| 116 | 10Q100026001363 | National Certificate in Furniture Production: Upholstery Level 3 | 136 | 3 | 49475 | 393301 |
| 117 | 10Q100028001332 | National Certificate in Furniture Production: Wood Finishing Level 2 | 133 | 2 | 49477 | 394201 |
| 118 | 04Q040054331201 | General Education and Training Certificate: Clothing Manufacturing Processes | 120 | 1 | 50584 | 123632 |

| **SUB-SECTOR** | **Occupations List of Trades Codes** | **ARTISANS QUALIFICATION\_TITLE** | **Specialization/Alternative trade as per OFO code list** | **OFO** |
| --- | --- | --- | --- | --- |
| Printing  | 662105 | Gravure Cylinder Preparation Technician | Photo Gravure Cylinder Processor | 662105 |
| Printing  | 662104 | Electronic Originator | Electronic Compositor | 662104 |
| Printing  | 662104 | Electronic Originator | Photo lithographer | 662105 |
| Printing  | 662106 | Process Engraver | Process Engraver | 662106 |
| Printing  | 662104 | Electronic Origination | Electronic Originator | 662104 |
| Printing  | 662201 | Printers Machinist | Continuous Stationery Machine Minder | 662205 |
| Printing  | 662201 | Printers Machinist | Gravure Machine Minder | 662209 |
| Printing  | 662204 | Paper Sheetfed Offset Lithography Technician | Paper Sheetfed Lithographic Printing Technician | 662204 |
| Printing  | 662205 | Metal Sheetfed Offset Lithography Technician | Metal Sheetfed Lithographic Printing Technician | 662204 |
| Printing  | 662208 | Roll Label Machine Technician | Roll Label Machine Minder | 662208 |
| Printing  | 662210 | Rotary Offset Lithographic Printing Technician (Heatset) | Rotary Offset Lithographic Printing Technician (Heatset) | 662204 |
| Printing  | 662211 | Rotary Offset Lithographic Printing Technician (Coldset) | Rotary Offset Lithographic Printing Technician (Coldset) | 662204 |
| Printing  | 662203 | Screen Printer  | Screen Printer Technician | 662203 |
| Printing  | 662207 | Monoblock Offset Machine Technician | Monobloc Dry Offset Lithographic Printing Technician | 662204 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | Bag Maker | 718304 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | Carton Maker | 718304 |
| Packaging | 662212 | Rotary Printing And Re-Reeling - Flexographic Machine Technician | Rotary Printing and Re-reeling Flexographic Machine Minder | 662212 |
| Packaging | 662213 | Rotary Printing and Re-reeling Gravure Machine Technician | Rotary Printing and Re-Reeling Gravure Machine Minder | 662213 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | Corrugated Board Manufacturing Machine Minder | 718304 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | Corrugated Board Printing and Finishing Machine Minder | 718304 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | Can Maker | 718304 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | End Maker | 718304 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | Laminator | 718304 |
| Packaging | 718304 | Packaging Manufacturing Machine Setter | Sack Maker  | 718304 |
| Printing  | 662304 | Bookbinding Craft-Cutting | Craft Book Binder | 662304 |
| Printing  | 662305 | Bookbinding Mechanized-Cutting | Mechanized Hard-cover Bookbinding Technician | 662305 |
| Printing  | 662215 | Stationery Machine Minder | Ruling-Cutting | 662215 |
| Printing  | 652302 | Fitter And Turner | Printers Mechanic | 652302 |
| Printing  | 662215 | Stationery And Envelope Machine Adjuster | Stationery and Envelope Machine Adjuster | 662215 |
| Printing  | 672107 | Printers Electrician | Printers' Electrician | 672107 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Weaving Mechanician - Airjet Loom | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Weaving Mechanician - Narrow Loom | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Weaving Mechanician - Projectile Loom | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Weaving Mechanician - Rapier Loom | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Weaving Mechanician - Shuttle Loom | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Weaving Preparation - Technical Controller | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Short Staple - Ringframe, Ringdoubling and 2 for 1 Uptwister | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Semi Worsted - Woollen System - Blending, Carding and Drawing | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Woollen System - Ringframe, Dreft and Twisting | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Long Staple | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Semi Worsted - Finishing | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Semi Worsted - Preparation | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Semi Worsted - Roving and Spinning | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Semi Worsted - Winding and Twisting | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Short Staple - Blowroom and Cards | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Short Staple - Open End | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Short Staple - Preparation - Drawframe and Speedframe | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Short Staple - Rotor Spinning | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Short Staple - Winding | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Woollen System - Ringframe, Open End and Twisting | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Woollen System - Ringframe and Winding | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Knitting Mechanician: Weft | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Knitting Mechanician:-Warp | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Technical Dyer - Finisher | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Technical Printer - Finisher | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Spinning Mechanician: Short Staple - Combing and Combing Preparation | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Needle Punch Mechanician | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Tufting Mechanician | 684901 |
| Textiles | 684901 | CTFL Processing Machine Mechanic  | Gripper Loom Mechanician | 684901 |
| Furniture | 682201 | Cabinetmaker | Cabinetmaker | 682201 |
| Furniture | 682303 | Wood Machinist | Wood Machinist | 682303 |
| Furniture | 683401 | Upholsterer | Furniture Upholsterer | 683401 |
| Furniture | 682304 | Wood Turner | Wood Turner | 682304 |
| Pulp and Paper – Generic trades | 653303 | Mechanical Fitter | Fitter | 653303 |
| 652302 | Fitter & Turner |  | 652302 |
| 652301 | Metal Machinist | Turner | 652301 |
| 672105 | Instrument Mechanician |  | 672105 |
| 671101 | Electrician |  | 671101 |
| 651202 | Welder |  | 651202 |
| 651302 | Boiler Maker |  | 651302 |
| 671202 | Millwright |  | 671202 |
| 653307 | Heavy Equipment Mechanic | Earthmoving Equipment Mechanic | 653307 |
| 653306 | Diesel Mechanic |  | 653306 |
| 651501 | Rigger |  | 651501 |
| 641502 | Carpenters |  | 641502 |

| **SIC CODE** | **DESCRIPTION**  |
| --- | --- |
| 31111 | PREPARATORY ACTIVITIES IN RESPECT OF ANIMAL FIBRES, INCLUDING WASHING, COMBING AND CARDING OF WOOL |
| 31120 | FINISHING OF TEXTILES |
| 31210 | MANUFACTURE OF MADE‐UP TEXTILES ARTICLES, EXCEPT APPAREL |
| 31214 | MANUFACTURE OF MADE‐UP TEXTILES ARTICLES AND FIBRES EXCEPT APPAREL |
| 31220 | MANUFACTURE OF CARPETS, RUGS AND MATS |
| 31230 | MANUFACTURE OF CORDAGE, ROPE, TWINE AND NETTING |
| 31231 | CURTAINING EXCLUDING WHERE THE CORE BUSINESS OF AN ENTERPRISE IS UPHOLSTERY OR FURNITURE |
| 31290 | MANUFACTURE OF OTHER TEXTILES N.E.C. |
| 31291 | MANUFACTURE OF TEXTILES, CLOTHING, LEATHER GOODS AND OTHER TEXTILES N.E.C. |
| 31292 | FASHION CLOTHING, TEXTILES AND FOOTWEAR MANUFACTURE AND DESIGN |
| 31300 | MANUFACTURE OF KNITTED AND CROCHETED FABRICS AND ARTICLES |
| 31400 | MANUFACTURE OF WEARING APPAREL, EXCEPT FUR APPAREL |
| 31500 | DRESSING AND DYEING OF FUR; MANUFACTURE OF ARTIFICIAL FUR, FUR APPAREL AND OTHER ART |
| 31610 | TANNING AND DRESSING OF LEATHER |
| 31620 | MANUFACTURE OF LUGGAGE, HANDBAGS AND THE LIKE, SADDLERY AND HARNESS |
| 31700 | MANUFACTURE OF FOOTWEAR |
| 31701 | MANUFACTURE OF FOOTWEAR FROM MATERIAL OTHER THAN LEATHER |
| 99010 | WASHING AND (DRY) CLEANING OF TEXTILES AND FUR PRODUCTS |
| 12101 | ESTABLISHMENT |
| 12102 | RE-ESTABLISHMENT |
| 12103 | MAINTENANCE |
| 12104 | FIRE PROTECTION, FIRE SUPPRESSION, FIRE PREVENTION |
| 12105 | FOREST CONSERVATION |
| 12106 | FOREST PROTECTION |
| 12107 | FOREST MANAGEMENT |
| 12108 | FORESTRY AND TREE NURSERIES |
| 12201 | HARVESTING |
| 12202 | ROAD CONSTRUCTION AND MAINTENANCE |
| 12203 | TRANSPORT (SHORT HAUL AND LONG HAUL) |
| 87144 | FOREST RESEARCH |
| 32291 | COFFINS (EXCLUDING THE MANUFACTURE OF COFFINS BY FUNERAL UNDERTAKERS) |
| 39103 | MANUFACTURE OF FURNITURE MADE PREDOMINANTLY OF MATERIALS OTHER THAN METAL, PLASTIC OR CONCRETE |
| 39105 | FURNISHING OF SHIPS |
| 39106 | CANE FURNITURE |
| 39107 | BEDDING |
| 39110 | CARAVAN FURNITURE |
| 32310 | MANUFACTURE OF PULP, PAPER, PAPERBOARD & TISSUE |
| 32101 | SAWMILLING AND PRESERVING OF TIMBER |
| 32102 | SAW DOCTORING |
| 32103 | WET MILLING |
| 32104 | LUMBER DRYING |
| 32105 | LUMBER GRADING |
| 32106 | DRY MILLING |
| 32107 | FINGER JOINTING AND LAMINATING |
| 32108 | MILL MAINTENANCE |
| 32110 | CHARCOAL |
| 32111 | WATTLE EXTRACT MANUFACTURING |
| 32210 | MANUFACTURE OF VENEER SHEETS; MANUFACTURE OF PLYWOOD, LAMINBOARD, PARTICLE BOARD AND OTHER PANELS AND BOARDS |
| 32211 | FIBREBOARD AND CHIPBOARD PRODUCTS |
| 32220 | MANUFACTURE OF BUILDERS' CARPENTRY AND JOINERY |
| 32221 | TRUSS MANUFACTURING |
| 32293 | MATCH MANUFACTURING |
| 32294 | PALLETS AND BULK BINS |
| 32299 | OTHER ARTICLES OF WOOD, CORK, STRAW AND PLAITING MATERIALS, INCLUDING WOODCARVING AND WOODTURNING |
| 32391 | STATIONERY |
| 32392 | BOOKS AND STATIONARY |
| 32600 | REPRODUCTION OF RECORDED MEDIA |
| 32320 | MANUFACTURING OF CORRUGATED PAPER AND PAPERBOARD AND OF CONTAINERS OF PAPER AND PAPERBOARD |
| 32322 | MANUFACTURE OF CONTAINERS OF PAPER AND PAPERBOARD |
| 32323 | MANUFACTURE OF PACKING MATERIAL |
| 32393 | PRINTING AND EMBOSSING OF STATIONARY AND LABELS |
| 32410 | PUBLISHING OF BOOKS, BROUCHERS, MUSICAL BOOKS AND OTHER PUBLICATIONS |
| 32420 | PUBLISHING OF NEWSPAPERS, JOURNALS AND PERIODICALS |
| 32430 | PUBLISHING OF RECORDED MEDIA |
| 32490 | OTHER PUBLISHING |
| 32510 | PRINTING |
| 32520 | SERVICE ACTIVITIES RELATED TO PRINTING |
| 35591 | MANUFACTURE OF METAL CONTAINERS, E.G. CANS AND TINS |
| 36504 | GRAPHIC DESIGN, MANUFACTURE AND DISPLAY OF ILLUMINATED SIGNS AND ADVERTING DISPLAYS AND OTHER GRAPHIC MEDIA OUTPUTS AND PRODUCTS |
| 88950 | PACKAGING ACTIVITIES |
| 88993 | STENOGRAPHIC, DUPLICATING, ADDRESSING, MAILING LIST AND SIMILAR ACTIVITIES |