



To: SETAs Chief Executive Officers and Administrator

Cc: Executive Officer: National Skills Authority

Director: National Artisan Development

Acting Director: SETA Support and Learnerships

Skills Development Circular No. 04/2021

SKILLS DEVELOPMENT ACT 97 OF 1998, REQUEST FOR COMMENTS ON THE REVISED GUIDELINES ON VALIDATION OF SETA QUARTERLY PERFORMANCE INFORMATION.

SETAs must conclude a Service Level Agreement with the Director-General for each financial year concerning SETAs' performance of their functions in terms of the Act and National Skills Development Strategy.

With the implementation of the National Skills Development Plan (NSDP 2030) from April 2020, the Department (Skills Development Branch) revised the Service Level Agreement Framework to align the output indicators to the NSDP outcomes and principles and this led to the revision of the Guidelines on Validation of SETAs Quarterly Performance Information.

As the revised SETA Validation Guidelines will now be implemented to validate SETA data, the Department is requesting SETAs and other affected stakeholders to provide comments and inputs to inform the improvement and finalisation of the guidelines. All comments and inputs should be submitted to the Department on or before, **Friday, 16th April 2021**, through relevant **Sector Liaison Managers** as indicated in the table below.

Name and Surname	Email Address
1. Mr Lungisa Tunzi	Tunzi.L@dhet.gov.za
2. Ms Serurubele Mutinhima	Mutinhima.S@dhet.gov.za
3. Mr Osborne Taukobong	Taukobong.O@dhet.gov.za
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5. Ms Gumbi Nomsa	Gumbi.N@dhet.gov.za

The contribution of all stakeholders in finalising the guidelines on validation of SETAs Quarterly Performance Information is acknowledged with appreciation in advance.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Mvalo', written in a cursive style.

Mr ZC Mvalo

Deputy Director-General: Skills Development Branch

Date: 28 March 2021