

INVITATION TO FP&M SETA MANDATORY AND DISCRETIONARY GRANT WORKSHOPS – 2019 / 20

The Fibre Processing & Manufacturing (FP&M) SETA cordially invites its stakeholders to attend a **Mandatory and Discretionary Grant Information Workshop** to be hosted by the FP&M SETA.

To: FP&M SETA Stakeholders

Date: 14 January 2019

Workshops will be held on the following dates:

City / Town	Date	Venue
George	23/01/2019	Protea Hotel King George drive, king George park
East London	22/01/2019	Premier Regent, 22 Esplanade St, Quigney Beach, East London, 5201
Polokwane	24/01/2019	Protea Landmark N1 Northbound, Polokwane, 0700
Port Elizabeth	23/01/2019	The Beach Hotel, Marine Drive, Summerstrand
Bloemfontein	30/01/2019	Southern Sun Nelson Mandela Dr & Melville Dr, Bloemfontein, 9301
Nelspruit	31/01/2019	Protea Hotel 30 Jerepico St, Orchards, Nelspruit, 1200
Cape Town	01/02/2019	Capetown Lodge 101 Buitengracht St, Cape Town City Centre, Cape Town, 8001
Johannesburg	08/02/2019	Premier Hotel 187 3rd Rd, Halfway Gardens, Midrand, 1682
Pretoria	06/02/2019	Sheraton Hotel 643 Corner, Stanza Bopape St, Arcadia, Pretoria, 0007
Ladysmith	05/02/2019	The Royal 140 Murchison St, Ladysmith, Kwazulu/Natal, 3370
Durban	12/02/2019	Venue to be confirmed

The workshops will start at 09:00 and will conclude at 15:30.

The main topics to be covered in the workshops are:

- Discretionary Grants – grant submission guidelines and criteria, discretionary grant online submission process
- Quality Assurance – update on recent developments
- Workplace Skills Planning - submission guidelines and criteria, WSP/ATR and Pivotal Plan/Report online submission process

Bookings are essential. Please submit your response form via e-mail to: rsvp@fpmseta.org.za or via fax: 0862020823 by Thursday, 17 January 2019.

For more information contact Sylvia Tsunke on 011-403 1700.

Regards
Felleng Yende
CHIEF EXECUTIVE OFFICER

Response Form

**FUTURE PERFECT
 SKILLS DEVELOPMENT**

REMINDER: CLOSING DATE FOR MANDATORY & DISCRETIONARY GRANT SUBMISSIONS FOR 2019 /20 IT IS 30 APRIL 2019 AT MIDNIGHT

Name of Company / Organisation:			
SDL Number: (where applicable)		Tel Number:	
		Fax Number:	
Sub-Sector (Clothing, Footwear, Forestry, Furniture, General Goods, Leather, Packaging, Print Media, Printing, Publishing, Pulp & Paper, Textiles, Wood Products)			
Nature of Organisation (Employer, Training Provider, CBO, NGO, Union, Employer Org, other)			

Names of Representatives that will be attending the workshop (maximum of 2 delegates per region) – see Note 1.

Name & Surname	E-mail Address	Cell / Tel Number	Area of Attendance See Note 2	Dietary Requirements See Note 3

Note 1: Workshop attendance is free. Delegates will be responsible for their own travel/accommodation costs.

Note 2: Indicate where each delegate will be attending: East London, George, Port Elizabeth, Polokwane, Pretoria, Bloemfontein, Nelspruit, Durban, Cape Town, Ladysmith, Johannesburg

Note 3: Indicate None / Vegetarian / Halaal / Kosher. Please note that in cases where venues quote a surcharge for the provision of Halaal / Kosher meals, vegetarian options will be provided instead.

Please submit your response form via e-mail to rsvp@fpmseta.org.za or via fax to 086 202 0823 by Thursday, 17 January 2019.