

INVITATION TO FP&M SETA MANDATORY AND DISCRETIONARY GRANT WORKSHOPS – 2018 / 19

The Fibre Processing & Manufacturing (FP&M) SETA cordially invites its stakeholders to attend a **Mandatory and Discretionary Grant Information Workshop** to be hosted by the FP&M SETA.

To: FP&M SETA Stakeholders

Date: 16 January 2018

Workshops will be held on the following dates:

City / Town	Date	Venue
East London	24 January 2018	East London Golf Club, 22 Gleneagles Upper Road
George	24 January 2018	George Lodge International, 86 Davidson Road
Polokwane	25 January 2018	Bolivia - Lodge Plot 169, Tweefontein, on the R81 Polokwane
Port Elizabeth	25 January 2018	The Beach Hotel - Marine Dr, Summerstrand, Port Elizabeth
Bloemfontein	30 January 2018	Anta Boga Boutique Hotel, Brandwag
Nelspruit	31 January 2018	Orion Promenade Hotel, Samora Machel Dr & Henshall Street
Durban	31 January 2018	Southern sun Elangeni North Beach 63 Snell Parade, Durban North
Ladysmith	02 February 2018	Royal Hotel 140 Murchison Street, Ladysmith
Johannesburg	02 February 2018	Premier hotel, Midrand 187 3rd Road, Midrand
Cape Town	06 February 2018	Cape Town Lodge 101 Buitengracht Street, Cape Town
Pretoria	16 February 2018	Protea Hotel, Pretoria Manor - 1050 Burnett St & Festival St, Hatfield, Pretoria,

The workshops will start at **10:00** and will conclude at **15:30**.

The main topics to be covered in the workshops are:

- Discretionary Grants –grant submission guidelines and criteria, discretionary grant online submission process
- Quality Assurance – update on recent developments
- Workplace Skills Planning - submission guidelines and criteria, WSP/ATR and Pivotal Plan/Report online submission process

Bookings are essential. **Please submit your response form via e-mail to: rsvp@fpmseta.org.za or via fax: 0862020823 by Tuesday, 23 January 2018.**

For more information contact Lindy Mkhize on 011-403 1700.

Regards

Felleng Yende
CHIEF EXECUTIVE OFFICER



Fibre Processing & Manufacturing Sector Education and Training Authority

FUTURE PERFECT
SKILLS DEVELOPMENT



REMINDER: CLOSING DATE FOR MANDATORY & DISCRETIONARY GRANT SUBMISSIONS FOR 2018 /19 IS 30 APRIL 2018 AT MIDNIGHT

Name of Company / Organisation:			
SDL Number: (where applicable)		Tel Number:	
		Fax Number:	
Sub-Sector (Clothing, Footwear, Forestry, Furniture, General Goods, Leather, Packaging, Print Media, Printing, Publishing, Pulp & Paper, Textiles, Wood Products)			
Nature of Organisation (Employer, Training Provider, CBO, NGO, Union, Employer Org, other)			

Names of Representatives that will be attending the workshop (maximum of 2 delegates per region) – see Note 1.

Name & Surname	E-mail Address	Cell / Tel Number	Area of Attendance See Note 2	Dietary Requirements See Note 3

Note 1: Workshop attendance is free. Delegates will be responsible for their own travel/accommodation costs.

Note 2: Indicate where each delegate will be attending: East London, George, Port Elizabeth, Polokwane, Pretoria, Bloemfontein, Nelspruit, Durban, Cape Town, Ladysmith, Johannesburg

Note 3: Indicate None / Vegetarian / Halaal / Kosher. Please note that in cases where venues quote a surcharge for the provision of Halaal / Kosher meals, vegetarian options will be provided instead.

Please submit your response form via e-mail to rsvp@fpmseta.org.za or via fax to **086 202 0823** by Tuesday, **23 January 2018**.