

INVITATION TO FP&M SETA MANDATORY AND DISCRETIONARY GRANT WORKSHOPS – 2018 / 19

The Fibre Processing & Manufacturing (FP&M) SETA cordially invites its stakeholders to attend a **Mandatory and Discretionary Grant Information Workshop** to be hosted by the FP&M SETA.

To: FP&M SETA Stakeholders

Date: 16 January 2018

Workshops will be held on the following dates:

| City / Town | Date | Venue |
|----------------|------------------|---|
| East London | 24 January 2018 | East London Golf Club, 22 Gleneagles Upper Road |
| George | 24 January 2018 | George Lodge International, 86 Davidson Road |
| Polokwane | 25 January 2018 | Bolivia - Lodge Plot 169, Tweefontein, on the R81 Polokwane |
| Port Elizabeth | 25 January 2018 | The Beach Hotel - Marine Dr, Summerstrand, Port Elizabeth |
| Bloemfontein | 30 January 2018 | Anta Boga Boutique Hotel, Brandwag |
| Nelspruit | 31 January 2018 | Orion Promenade Hotel, Samora Machel Dr & Henshall Street |
| Durban | 31 January 2018 | Southern sun Elangeni North Beach 63 Snell Parade, Durban North |
| Ladysmith | 02 February 2018 | Royal Hotel 140 Murchison Street, Ladysmith |
| Johannesburg | 02 February 2018 | Premier hotel, Midrand 187 3rd Road, Midrand |
| Cape Town | 06 February 2018 | Cape Town Lodge 101 Buitengracht Street, Cape Town |
| Pretoria | 16 February 2018 | TBC |

The workshops will start at **10:00** and will conclude at **15:30**.

The main topics to be covered in the workshops are:

- Discretionary Grants –grant submission guidelines and criteria, discretionary grant online submission process
- Quality Assurance – update on recent developments
- Workplace Skills Planning - submission guidelines and criteria, WSP/ATR and Pivotal Plan/Report online submission process

Bookings are essential. **Please submit your response form via e-mail to: rsvp@fpmseta.org.za or via fax: 0862020823 by Tuesday, 23 January 2018.**

For more information contact Lindy Mkhize on 011-403 1700.

Regards

Felleng Yende
CHIEF EXECUTIVE OFFICER



Fibre Processing & Manufacturing Sector Education and Training Authority

FUTURE PERFECT
SKILLS DEVELOPMENT



REMINDER: CLOSING DATE FOR MANDATORY & DISCRETIONARY GRANT SUBMISSIONS FOR 2018 /19 IS 30 APRIL 2018 AT MIDNIGHT

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|--|--|--------------------|--|
| Name of Company / Organisation: | | | |
| SDL Number: (where applicable) | | Tel Number: | |
| | | Fax Number: | |
| Sub-Sector (Clothing, Footwear, Forestry, Furniture, General Goods, Leather, Packaging, Print Media, Printing, Publishing, Pulp & Paper, Textiles, Wood Products) | | | |
| Nature of Organisation (Employer, Training Provider, CBO, NGO, Union, Employer Org, other) | | | |

Names of Representatives that will be attending the workshop (maximum of 2 delegates per region) – see Note 1.

| Name & Surname | E-mail Address | Cell / Tel Number | Area of Attendance See Note 2 | Dietary Requirements See Note 3 |
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Note 1: Workshop attendance is free. Delegates will be responsible for their own travel/accommodation costs.

Note 2: Indicate where each delegate will be attending: East London, George, Port Elizabeth, Polokwane, Pretoria, Bloemfontein, Nelspruit, Durban, Cape Town, Ladysmith, Johannesburg

Note 3: Indicate None / Vegetarian / Halaal / Kosher. Please note that in cases where venues quote a surcharge for the provision of Halaal / Kosher meals, vegetarian options will be provided instead.

Please submit your response form via e-mail to rsvp@fpmseta.org.za or via fax to **086 202 0823** by Tuesday, **23 January 2018**.