

URGENT NOTICE

fpm&m
seta

Fibre Processing & Manufacturing Sector Education and Training Authority

FUTURE PERFECT
SKILLS DEVELOPMENT



The Fibre Processing and Manufacturing (FP&M) SETA hereby gives notice of the **CHANGE OF DATE** for the Annual General meeting (AGM) to be held on **Friday, 24 November 2017** in **Johannesburg** from **10:00 to 15:00**.

The business to be conducted at the meeting includes:

1. The Annual Report and Annual Financial Statements of the FP&M SETA for the financial year ended 31 March 2017
2. The Report of the Auditor-General of South Africa

The FP&M SETA cordially invites all stakeholders in the FP&M sector to attend. Kindly confirm your attendance by submitting your registration form (available from our website: www.fpmseta.org.za).

The closing date for registration is Monday, 23 October 2017.

Date: Friday, 24 November 2017

Time: 10:00am to 15:00pm

Venue: Premier Hotel, Midrand

Seats are limited. For more information, contact us on 011 403 1700 / agm@fpmseta.org.za

RESPONSE FORM

The Fibre Processing and Manufacturing (FP&M) SETA hereby gives notice of the Annual General meeting (AGM) to be held on **Friday, 24 November 2017** in **Johannesburg** from **10:00 to 15:00**.

I hereby confirm my attendance of the Annual General Meeting to be held on 24 November 2017:

Name Surname	
Tel Number	
Cell Number	
E-mail Address	
Dietary requirements (Indicate None / Vegetarian / Halaal / Kosher)	
Company / Organisation	
Sub-Sector (Clothing, Footwear, Forestry, Furniture, General Goods, Leather, packaging, Print media, Publishing, Pulp & Paper, Textiles, Wood Products)	
Nature of Organisation (Employer, training Provider, CBO, NGO, Union, Employer Org, Other)	

Note 1: Attendance is free. Delegates will be responsible for their own travel / accommodation costs.

Note 2: Please note that in cases where venues quote a surcharge for the provision of Halaal / Kosher meals, vegetarian options will be provided instead.

Written Questions to be addressed during the meeting:
1.
2.

Please submit your response form via e-mail to agm@fpmseta.org.za or via fax to **086 202 0822** by **22 November 2017**.